



## Huntsville High School Track

@hhsphantertrackxc is [#hiring](#) Assistant Coaches! The HHS Track Team is led by experienced coaches who are models of integrity and hardwork. Sharing their enthusiasm for students grades 7-12, the HHS Track and Field Coaches mentor and lead State Championship level athletes. In addition to working with an excellent staff, this is an opportunity for earning competitive wages!

\* To inquire about available job opportunities contact Leslie Jeffery: [leslietjeffery@gmail.com](mailto:leslietjeffery@gmail.com)

**Job Title:** Huntsville High School Track and Field - Assistant Coach

**Job Summary:** Position is responsible for assisting the head coach with organizing the track and field program at the assigned level. Position assists with conducting practices, motivating students, and instructing student athletes in track and field strategies and techniques. The program includes athletes in middle and high school, grades 7-12. High school practice time is 2:15-4:30 PM and Middle school practice time is 3:15-5 PM. The meets are held mostly on Saturdays.

**Minimum Qualifications (Knowledge, Skills and/or Abilities Required)**

Some experience as an assistant track and field coach at the high school or college level preferred. Must possess effective coaching techniques and skills. Must possess some knowledge of the rules, regulations, strategies, and techniques of the sport. Must possess the ability to establish and maintain effective working relationships with school administrators, parents, and students. Must be of high character and willing to be both a mentor and coach to student athletes ages 12-18 (middle school and high school) .

**Essential Duties**

- Assists the Track and Field head coach with instructing players in the rules, regulations, equipment, and techniques of the sport.
- Organizes and directs individual and small group practice activities/exercises as directed by the head coach.
- Assesses player's skills, monitors players during competition and practice, and keeps the head coach informed of the athletic performance of students.
- Assists the head coach with supervising athletes during practices and competition.
- Follows established procedures in the event of an athlete's injury.
- Models sports-like behavior and maintains appropriate conduct towards players, officials, and spectators.
- Assists the head coach with submitting a list of award winners at the end of the season.
- Participates in special activities to include parent's night, banquets, award nights, and pep assemblies.
- Performs support tasks such as distributing and maintaining eligibility forms, emergency data cards, and other related records.

**\*To inquire about these positions, please send your contact information to:**

**LeslieTJeffery@gmail.com**